

## **EDUCATION BOARD**

**Thursday, 16 January 2020**

Minutes of the meeting of the Education Board held at Committee Room - 2nd Floor  
West Wing, Guildhall on Thursday, 16 January 2020 at 10.00 am

### **Present**

#### **Members:**

Henry Colthurst (Chairman)  
Ann Holmes (Deputy Chairman)  
Deputy Philip Woodhouse

Rachel Bower  
Tim Campbell  
Deborah Knight

### **In Attendance**

#### **Officers:**

Polly Dunn	- Town Clerk's Department
Chandni Tanna	- Town Clerks Department
Mark Jarvis	- Chamberlain's Department
Anne Bamford	- Community & Children's Services
Daniel McGrady	- Community & Children's Services
Chris Oldham	- Community & Children's Services
Gerald Mehrtens	- Community & Children's Services
Anne Pietsch	- Comptroller and City Solicitor's Department

### **1. APOLOGIES**

Apologies for absence were received from Randall Anderson, Deputy Keith Bottomley, Alderman Sir Peter Estlin, Caroline Haines, Alderman Nicholas Lyons, The Rt Hon. The Lord Mayor, Alderman William Russell, Ruby Sayed.

The Chairman noted the disappointing lack of attendance and was encouraged to write to the Education Board membership in that regard.

### **2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

Henry Colthurst noted his trusteeship of Governors for Schools in respect of item 12 on the agenda.

### **3. PUBLIC MINUTES**

The public minutes and non-public summary of the meeting held on 14 November 2019 were approved as a correct record.

### **4. PUBLIC OUTSTANDING ACTIONS**

Members considered a report of the Town Clerk regarding the Education Board's Public Outstanding actions. The following matters were raised:

- 8/2019/P – this action was due to be presented to the Board under item 12 of the agenda
- 9/2019/P and 10/2019/P – both actions would be reported to the March 2020 meeting.
- 15/2019/P – The matter was closed on the understanding that advice on the Education Board's specific involvement with the City of London Corporation's Sports Strategy would be provided at a later stage.

**RESOLVED**, that the report be noted.

## 5. **ANNUAL REVIEW OF TERMS OF REFERENCE**

Members considered a report of the Town Clerk regarding the Education Board's annual review of its terms of reference.

Members considered the recommendation of the Policy & Resources Committee and further advice from the Comptroller & City Solicitor's representative. It was agreed that paragraph 4 (j) be amended as follows: "assist with promotion of skills training and education-business link activities, in line with the City of London Corporation's Skills Strategy."

**RESOLVED**, that

- The terms of reference of the Board be and approved for submission to both the Policy & Resources Committee, as set out in Appendix 1, with an amendment to paragraph 4 (j);
- Any further changes required in the lead up to the Court's appointment of Committees, be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman; and
- The frequency of meetings remains at six per calendar year, noting that one of these meetings may be converted to an informal away day.

## 6. **GOVERNOR APPOINTMENTS UPDATE**

Members considered a report of the Director of Community and Children's Services regarding an update on Governor Appointments at the City of London Family of Schools.

Members discussed the implementation of their recommendation that all governor appointments within the Family of Schools should align with the academic year. It was felt that the same parameters ought to be set for appointments to the Academies Trust Board, however Members were advised that this process would require further approvals.

This recommendation to appoint governors in line with the academic year was approved by COLAT at their Trust Board meeting in December 2019 along with a number of other governance recommendations proposed by the Education Board at its meeting in July 2019. The only recommendation that was not agreed, related to the imposition of a minimum of two, and a maximum of four, Common Councillor governors on each Governing Body.

It was noted that the Boards of Governors of the City's independent schools had, for their co-opted governors, adopted the recommendation to align terms of appointment to the academic year.

**RESOLVED** that:

- the appointment of Caroline Haines as Chair of Governors to the Local Governing Body of Newham Collegiate Sixth Form, City of London Academy (NCS), be noted;
- the appointments of Anna Foreshaw, Andriea Vamadevan and Catherine Danner to the Local Governing Body of NCS for four-year terms, be noted;
- the appointment of Sarah Matthias, Naureen Bhatti and Neela Moorghen to the Local Governing Body of City of London Primary Academy Islington (CoLPAI) for four-year terms, be noted;
- the resignation of Ann Holmes as Chair of the CoLPAI Governing Body, be noted;
- the appointment of Shireen Fraser to the Local Governing Body of City of London Academy Highgate Hill (CoLAHH) for a four-year term, be noted;
- the reappointment of Andrew McMurtrie be noted as a Trustee of City of London Academies Trust (CoLAT) for a four-year term commencing 14 January 2020 following his nomination by the Policy & Resources Committee;
- the reappointment of Lucas Green be noted as a Co-opted Trustee of CoLAT for a four-year term commencing on 27 January 2020 following approval by the CoLAT Board; and
- Delegated authority be granted to the Town Clerk, in consultation with the Chairman and Deputy Chairman, to establish and seek the necessary approvals from Policy & Resources and the Court of Common Council, to ensure that CoLAT Board appointments are made in line with the academic year.

**7. EDUCATION ACTIVITIES UPDATE**

Members received a report of the Director of Community and Children's Services regarding an update on the City of London Corporation's Education Activities.

Following a question, it was confirmed that the newly established Designated Safeguarding Lead (DSL) Forum was attended by colleagues from each of the City's Family of Schools, including the independent schools.

Members briefly discussed the benefits of sharing learning with livery companies with educational responsibilities, particularly in relation to safeguarding. Given the infancy of the DSL Forum, it was agreed not to invite such external participation until a culture of sharing was fully developed. Other methods of shared learning were also being explored.

**RESOLVED**, that the report be noted.

8. **EDUCATION BOARD BUDGET UPDATE FOR 2019/20 FINANCIAL YEAR**

Members received a joint report of the Chamberlain and the Director of Community and Children's Services regarding an update on the Education Board's Budget for the 2019/20 financial year.

**RESOLVED**, that the report, including spend to date, be noted.

9. **CITY OF LONDON SCHOOLS' CONFERENCE 2019 EVALUATION REPORT**

Members received a report of the Director of Community and Children's Services regarding the City of London Schools' Conference 2019.

**RESOLVED**, that the report be noted.

*10.31 – Deputy Philip Woodhouse left the meeting. The Town Clerk announced that the Board was no longer quorate, and the meeting was adjourned for 10 minutes under Standing Order 36 (3).*

*10.41 – The meeting was declared inquorate. Members present agreed to hold an informal meeting to consider the remaining items on the agenda.*

**The meeting ended at 10.40 am**

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Chairman

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